

North Jersey NIGP Chapter #7

Chartered October 26, 1977

President: *Maria J. Rivera*

Treasurer/Membership: *Denise Piskowski*

Vice President: *Kevin O'Keefe*

Secretary: *Maria E. Valente-Caemmerer*

**Minutes
Regular Meeting
December 18, 2024**

The meeting was called to order at 10:17 am by President Maria J. Rivera. After the flag salute, a moment of silence was observed.

President Maria J. Rivera asked for a Motion to accept the Treasury report. Denise Piskowski/Treasurer was absent. Maria J. Rivera stated that there was \$17,831.74 a 1st & 2nd motions was accepted and ALL YES.

President Maria J. Rivera asked for a Motion to accept the Minutes from September 18, 2024 a 1st & 2nd motion was accepted and All YES.

Guest Speakers-

Anthony Carlos – NJ department of Treasury-Public Contracts Equal Employment Opportunity Compliance Monitoring Program-Anthony Carols- didn't show up.

Marc Pfeiffer-Assistant Director at Bloustein Local Government Research Center and Principal, PfeifferGov, LLC-Quick Update on the final stages of Yellow Book.

Marc stopped by and gave the NIGP Chapter7 members a quick update that the yellow book is being updated and revised. It's on its final review and it is updated with the new laws & regulations. Marc is also talking to the Division on the revision of the Yellow Book and also the Iran/Russia and Belarus forms. Marc is in connection with Michelle Mead and are working to update the yellow book to make the language simpler to understand for the Goods & Services. Marc said it will be being reviewed. He hasn't gotten to the forms as of yet. They will try to do the forms in pdf-fill-in form. "FILLABLE" converted into PDF. The state is trying to reduce the owner's disclosure form to one page. They will try. Owner Disclosure form, Iran, Non-Collision, working on getting it single signature form. Later on will work on part A and part B- instruction guide

Marc answered questions

Mr. Bill Hnatiuk-Local Government Manager, NJSTART-Discuss updates to the NJ Start Program and Review of the NJ Start website's vendor and contract navigation tips.

Mr. Bill Hnatiuk gave the NIGP Chapter 7 members a slide presentation on the NJ Start program. Updated on navigation/functionality/resources of the NJ Start program website. Bill went over a few contracts and how to find them in Advance search. Periscope has a Contract#T28791 with NJ Start to train everyone, quarterly training, newsletter. The State of NJ outsources services. Bill gave an overview of the different contracts on the slide presentation. They also provide training of associates meeting also form/league class. Bill said there are 3 resources- NJ Start online resource pages, www.njstart.gov, www.njstart.info . Bill said that some of the forms that we look for on the vendor that state will not have the vendor be mandated to upload for us to have on the website. There will be a word saying that the NJBRC is on file or document is on file, but we need to reach out to the vendor, and they can supply the any document we may need.

www.nj.gov/treasure/purchase/ that's where cars are at , av's, date of delivery contract# & dealership of the contract from start date to end date of the contact.

Bill said its very important to be registered on the NJ Start (organization/entity)

Bill said there are 3 types of contracts in the state of NJ Start. T-Contracts, G-GSA Contracts, M-Contracts-Omnia Contracts. Bill suggested best practice-for utilizing NJ State Cooperative Purchasing Contracts. The price is imbedded in method operation page.

Bill said he will send the slid presentation to President Maria Rivera for our website.

RESOURCES

[Division of Purchase and Property](#)

State Agency Assistance email: njstart-support@periscopeholdings.com

<https://www.njstart.gov/bso/view/login/login.xhtml>

Followed by a Q & A.

**Ms. Olga Chaban-Senior Coordinator Professional Continuing Education & Training
Rutgers University Center for Government Services- was not in attendance Jim Jorgensen
spoke in behalf of Olga for Rutgers**

Mr. Jim Jorgensen. stated that the 55th Annual Public Purchasing Spring conference will be at the Resorts Hotel April 29-May 1 & 2nd. Jim said to visit the Rutgers website for see the new courses on the site and the full spring semesters courses. There is also a new Beyond Public Purchasing Law course. Not to forget that the 2025 Public Purchasing Form will be held at the Atlantic City Resorts Hotel, and it will be held on April 29-May 1 of 2025. To go to Rutgers website and register online for the Spring Forum.

Followed by Q & A

OLD BUSINESS- President, Maria Rivera called Mr. Michael Kupec and appointed him in for the Secretary for NIGP Chapter#7 and take Maria Caemmerer place. And Mr. Michael Kupec from Bergen County took the oath of Secretary position.

NEW BUSINESS – President Maria Rivera, provide the schedule meeting dates for 2025-NIGP Chapter7. President Maria Rivera, stated that our website was in need of a manager to keep it updated and she had the proposal from Jim Jorgensen to award a contract of \$1,285.00 per year to monitor and update our chapter 7 website. President Maria Rivera asked for a motion and 1 & 2nd was taken and All YES!

Closing comments

President Maria J. Rivera thanked our Guest speakers Bill Hnatiuk, Marc Pfeiffer, Jim Jorgensen and thanked all the Chapter 7 members for coming .President, Maria Rivera said our E-mail president@chapter7nigp.org.. She encouraged the members to visit our website for news & updates <https://www.chapter7nigp.org/>. Also thanked the Somerville Elks to hold our meeting with excellent food and hospitality. This meeting was a great turn out.

President Maria River mention that the March 19, 2025 meeting would be held at the Somerville Elks Lodge 1068, 375 Union Ave, Bridgewater, NJ 08807.

There was a 1st & 2nd motion to adjourn the meeting and all yes was taken and meeting was adjourned at or about 11:50 PM.

Respectfully Submitted,

Maria E. Valente-Caemmerer

Secretary